

NAME:

**HIV PREVENTION COMMUNITY PLANNING
BOARD, SAN DIEGO COUNTY**

LEGAL AUTHORITY:

Resolution No. 95-182, adopted on 5/9/95(2); Resolution 99-335, adopted on 11/16/99(14), and Resolution No. 03-162 adopted on 08/05/03(3).

MEMBERS

APPOINTED BY:

Board of Supervisors and the Director of the Department of Health and Human Services Agency (H.H.S.A.).

MEMBERSHIP

COMPOSITION:

Membership shall consist of twenty-five (25) members.

- a. Five (5) members shall be appointed by the Director of the H.H.S.A.;
- b. A representative of a public health program at a major university and appointed by the Board of Supervisors;
- c. A representative nominated by the HIV Planning Council and appointed by the Board of Supervisors.
- d. Eighteen (18) additional members appointed by the Board of Supervisors. The initial appointments shall be based upon recommendations from the Director of the H.H.S.A. After the initial appointments have been made, the HIV Prevention Community Planning Board shall recruit applicants and forward recommendations to the Board of Supervisors, through the Director of the Health and Human Services Agency. These members shall include a broad community perspective, and shall balance representation among HIV education and prevention service providers, members of advocates for population groups likely to be targeted for these services, and knowledgeable individuals not directly involved as HIV prevention providers or service recipients.

The appointments shall reflect the population characteristics of current and projected AIDS cases in San Diego, in terms of age, gender, race/ethnicity, socioeconomic status, geographic

distribution, sexual orientation, and HIV exposure category. These members shall include at least one currently State-funded HIV education and prevention contractor.

Nominations and applications shall be accepted from the following categories. While appointments may not be made for each of these categories, recommendations shall attempt to reflect a balance of these interests:

- Representatives of advocates from priority target populations identified in the California HIV Prevention Plan, or as subsequently modified in the San Diego Plan;
- Education agencies (school districts, community colleges, universities);
- Experts in epidemiology, surveillance, behavioral and social sciences, evaluation research, and health planning;
- Providers of HIV prevention and related services, including sexually transmitted diseases (STDs), tuberculosis (TB), substance abuse, mental health, primary care providers, Indian Health programs, and social services.
- Physicians and other medical service providers;
- Representatives of agencies (governmental and non-governmental) providing HIV education and prevention and related services, including sexually transmitted diseases (STDs), tuberculosis (TB), substance abuse, mental health, primary care providers, Indian Health programs, and social services;
- Current State-funded HIV education and prevention contractors;
- Researchers (cultural, behavioral, bio-medical researchers, including community-based and independent researchers);
- HIV prevention and education practitioners (governmental and nongovernmental peer educators, outreach educators, trainers, evaluators);

- HIV education and prevention funding agencies (public and private);
- Business or other corporate representatives;
- Geographic areas of San Diego County, including North County, East County, South Bay, Southeast San Diego, and the Central Area;
- Individuals knowledgeable about addictions (legal and illegal drugs and alcohol), including persons in recovery;
- Individuals involved in the provision or prevention, health, or social services within the criminal justice system; and
- Representatives who are members of existing community HIV coalitions, Association of Community Health Outreach Workers (ACHOW), AIDS Link, HIV Consumer Council, HIV Youth Council, and others.

EXCLUSIONS:

Members shall disclose to the Clerk of the Board of Supervisors, in writing, any employment or activity engaged in for compensation which relates to their County duties or to the functions and responsibilities of the County department or agency which they serve.

TERMS:

Each member appointed by the Board of Supervisors shall serve a term of three years.

A member shall serve on the HIV Prevention Community Planning Board until a successor has been appointed.

A member shall be appointed for no more than two consecutive three-year terms.

The terms of all members shall begin on the day of appointment by the Board of Supervisors and end in three years.

DUTIES:

The HIV Prevention Community Planning Board shall have the following duties and responsibilities:

- a. Advise and make recommendations to the San Diego County Board of Supervisors pertaining to HIV and AIDS education and prevention issues.

- b. Delineate technical assistance and capacity development needs for effective community participation in the planning process.
- c. Review available epidemiological, evaluation, behavioral and social science, cost effectiveness, and needs assessment data and other information required to prioritize HIV prevention needs, and collaborate with the Health and Human Services Agency on how best to obtain additional data and information.
- d. Assess existing local community resources to determine the community's capability to respond to the HIV epidemic.
- e. Identify local unmet HIV prevention needs within defined populations.
- f. Prioritize local HIV prevention needs by target populations and propose high priority strategies and interventions.
- g. Identify the technical assistance needs of community-based providers in the areas of program planning, intervention, and evaluation.
- h. Consider how counseling, testing referral, early intervention, primary care, and other HIV-related services; STD, TB, and substance abuse prevention and treatment; mental health services; and other public health needs are addressed within the comprehensive HIV Prevention Plan.
- i. Evaluate the HIV prevention planning process and assess the responsiveness and effectiveness of the Health and Human Services Agency application in addressing the priorities identified in the Comprehensive HIV Prevention Plan.
- j. Fulfill other duties as described by the State Office of AIDS in program guidance or regulations.

**MEETING DATE AND
LOCATION:**

For Fiscal Year 2004-2005 the board will meet on July 12, 2004; September 13, 2004; October 11, 2004; January 10, 2005; March 14, 2005; April 11, 2005 and June 13, 2005.
3:00 – 5:00 p.m.
Rosecrans Complex
3851 Rosecrans, San Diego, CA
San Diego Room

COMPENSATION:

Members of the HIV Prevention Community Planning Board shall serve without compensation and shall not be reimbursed for expenses incurred in performing their duties under this Article.

Should the State Office of AIDS make HIV prevention and education planning funds available, the Director of H.H.S.A. may propose and the HIV Prevention Community Planning Board may adopt By-laws to provide transportation and child care reimbursements to low income members who represent targeted communities.

CONTACT PERSON:

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REVISED: **June 9th, 2004**